



Invitation for Bids (IFB 02)

Democratic Socialist Republic of Sri Lanka

District Secretariat, Jaffna

Procurement of Desktop Computers and office electronic equipment

1. The Chairman, Department Procurement Committee on behalf of the District Secretary, Jaffna invites sealed bids for the procurements mentioned in the tables below from eligible and qualified bidders possessing a minimum laid down experience.
2. Bidding will be conducted through the **National Competitive Bidding (NCB)**.
3. Interested and eligible bidders may obtain further information from the **Procurement Unit, District Secretariat, Jaffna (Room No.42)** and inspect the Bidding Documents for free of charge at the same address on any working day from **9.00 a.m to 4.00 p.m from 19.04.2021** or on **Jaffna District Secretariat's web site - jaffna.dist.gov.lk (only for reference and not for printed document)**. Contact numbers are : phone – 021 221 4633 or 021 222 2233, 021 222 2234 (Ext. – 140), Facsimile : 021 221 4633, Email- jkprocurementunit@gmail.com
4. A complete set of bidding documents in English language shall be obtained by interested bidders from the **Procurement Unit, District Secretariat, Jaffna only**, on any working days from **19.04.2021 up to 04.05.2021 between 9.00 am to 2.30 pm** on submission of a written request with a certified copy of Business Registration Certificate and upon payment of a non- refundable fee as described in the table below.
5. Bids should be submitted **only on the documents obtainable from the Procurement Unit, District Secretariat, Jaffna** and Securely Sealed bids shall be sent by registered post addressed to **The Chairman, Department Procurement Committee, District Secretariat, Jaffna** or deposited in the **Tender Box** available at the **Procurement Unit, District Secretariat, Jaffna** on or before **05.05.2021, 10.30 a.m.** Late bids will be rejected. Original and duplicate bids should be enveloped separately and the both envelopes (Original & Duplicate) should be sealed in one envelope. Bidders should write the **Goods description** and **bid No.** on the top left hand corner of this envelope. Bids will be opened at **10.30 a.m on the same day** in the presence of the bidders or bidders' representatives who choose to attend.
6. Prebid meetings will be held at District Secretariat, Jaffna on **27.04.2021** at 10.30 a.m

7. Procurement Committee will keep the right to make final decision in regard to accept or reject Bids.

Goods

S/ N	BID ID & Description of Goods	Items and Qty		Estimated Cost (Rs.)	Bid Security Amount (Rs.) Valid Period Up to	Non Refundable fund Rs.
01	JK/PROC/Office electronic/06/03 2021 Desktop Computer & other Office Electronic Equipment	Desktop Computer i3	30	Rs. 5.25 million	Rs. 80,500.00 17.08.2021	Rs. 2,600.00
		Desktop Computer i5	10			
		Desktop Computer i7	05			
		UPS 650VA	41			
		DSLR Camera & Camera External Flash	01			
		Camera Tripod	01			
		Laser Fax Machine	01			
		USB Head Phone	01			
		Voice Recorder w/ Conference Microphone	01			
		40" LED TV	01			
		10.1 Tab	01			
		AA AAA Rechargeable Battery and Charges	02			

The Chairman,
Department Procurement Committee (DPC),
District Secretariat,
Jaffna