

RTI 10

Appeal to the Designated Officer

Designated Officer,

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Public Authority:.....

Appeal Form

1. Name of Person Appealing:
2. Address :
3. Contact No. (If any) :
4. Email Address (if any) :
5. Details request made to information officer
And Registration Number:
6. Did you receive a reply from the information Officer? Yes / No:
(If yes and you have a copy, please attach; otherwise provide details of reply)
7. Grounds for Appeal :
 - i. The Information Officer refuses a request made for information
 - ii. The Information Officer refuses access to the information on the ground that such Information is exempted from being granted under Section 5
 - iii. Non-compliance with time frames specified in the Act
 - iv. The Information Officer granted incomplete, misleading or false information
 - v. The Information Officer charged excessive fees
 - vi. The information officer refused to provide information in the form requested
 - vii. The requestor has reasonable grounds to believe that information has been deformed,
Destroyed or misplaced to prevent the requestor from having access to the information.

Details

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08. Brief description on information requested:

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09. If Appeal has not been submitted within the specified time period, cause of delay (s.31 (5))

10. Any other details:

Date:.....

Signature:.....