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அரசாங்க அதிபர் / மாவட்ட செயலாளர்
Government Agent / District Secretary

දුරකථනය
தொலைபேசி } 021-222 2235
Telephone

ෆැක්ස්
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E.mail: gajaffna@sltnet.lk



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மாவட்ட செயலகம், யாழ்ப்பாணம்.

District Secretariat, Jaffna.

මගේ අංකය

எனது எண்
My No.

ඔබේ අංකය

உமது எண்
Your No.

දිනය
திகதி
Date

web page

JK/PROC/ICTequipment/06/08/

2019

26.06.2019

Calling Quotation for UPS (650 VA)– District Secretariat Jaffna.

Quotations are called for UPS by Department of Procurement Committee of District Secretariat Jaffna

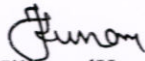
In this regard, Sealed Quotations shall be sent by registered post addressed to the “Chairman, Procurement Committee, District Secretariat Jaffna” or Deposit in the Tender Box available at the Procurement Unit, District secretariat, Jaffna on or before 2.30 p.m on 08.07.2019. At the Top left hand corner of the envelope, it should be marked as “Quotation for UPS”. Quotations will be opened at 2.30 p.m on the same day in presence of the bidders or bidders’ representatives who choose to attend and also late bid will be rejected.

Further to the ITV (Instructions to Vendors) of NPA/SBD/GOODS/01 the following Additional instruction should be considered.

Instruction

- Quotations should be submitted according to the business type mentioned on the Business registration Certificate.
- All Items should be according to our specifications
- The quotation shall comprise the following documents
 - Quotation Submission form
 - Price,schedules
 - Technical Specification
- This form must be completed without any alterations to its format, and substitutes shall not be accepted. All blank spaces shall be filled in with the information requested.
- Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
- All items must be priced separately in the price schedules including discount and Excluding VAT.
- The Price to be quoted in the Quotation submission form shall be the total price of the quotation, including any discounts offered.
- The applicable VAT shall be indicated separately.

- The vendor shall furnish as part of its quotation the documentary evidence that the goods confirm to the technical specification and standards specified in "Technical specifications & compliance with specifications".
- Quotations shall remain valid for the period of 120 days validity of after the quotation submission deadline date.
- Items should be supplied within 15 Days of receiving purchase order.
- Payment will not be made for the supplied Items, not according to our specifications.
- If your business address is changed it should be immediately informed to us.
- Interested suppliers may obtain further information or any clarification from the Procurement unit, District secretariat, Jaffna on any working days from 9.00 a.m to 3.00 pm from 26.06.2019. Contact number are: Phone 021 221 4633 or 021 222 2233, 021 222 2234 (Ext. - 140), Facsimile: 021 222 3674
- Purchase order may be given for 50% more or less than the called Nos of UPS.
- Procurement Committee has all rights to accept or reject quotation.



J.HillwardKunam
Chief Accountant
For District Secretary,
District Secretariat, Jaffna

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Section V

Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will accepted.]

Date:.....

To: **Government Agent / District Secretariat,
District Secretariat, Jaffna.**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods [insert a brief description of the Goods];
- (c) The total price of our quotation including any discounts offered is: [insert the total quoted price in words and figure];
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:

[insert signature of person whose name and capacity are shown]

Name:

[insert complete name of person signing the Bid Submission Form]

Dated:.....

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Requirement Specification for UPS (650VA)

S. No.	Category	Specification	Minimum Requirement	Bidder Response (Yes / No / Specify)
1	Manufacturing Standards	Make	Please Specify	
		Model	Please Specify	
		Country of Manufacturing	Please Specify	
		Year of Manufacture	Please Specify	
		Service and Technical Support	It should be available in Jaffna District	
			Name, Designation, Land & Mobile Phone Nos.	
2	Backup	Capacity	650 VA or above	
		Backup time (full load)	10 Minutes	
		Recharge Time	Please Specify	
		Overload	Sound Alert	
		Overload capacity	105% ± 10 Seconds,	
		Alter for Battery Backup	Sound Alert (specify the Tone)	
		Alter for low Battery	Sound Alert (specify the Tone)	
3	Input	Voltages	220V - 240V	
		Voltage Range	-20 % to +15%	
		Frequency	50 Hz - 60Hz	
		Protection	Circuit Breaker for Overload and Short Protection	
		Number of Wires	Three wires (Line, Neutral and Earth)	
4	Output	Voltage	220V - 240V	
		Frequency regulation	Please Specify	
		Voltage regulation:	Please Specify	
		Crest Factor	Please Specify	
		Efficiency	90% typical	
		Power Connector	13AMP Support	
5	Battery	Make	Please Specify	
		Model	Please Specify	
		Type	Sealed and Maintenance-Free	
		Run Time	15 Minutes	
		Protection	Fuses, DC Disconnect or Circuit Breaker	
		Warranty	Two Year	
6	Environmental	Temperature	20 - 40 °C	
		Cooling	Forced air cooling	

7	Warranty	Manufacture Authorization	Attach Authorization letter	
		Warranty Type	2 years comprehensive on-site manufacturer authorized warranty (labor, parts and other incidentals).	
		Special Condition	If repairing period more than three working Days, Replacement machine should be provided during repairs	
8	Price(Rs.)	without VAT	Please Specify	
		with VAT	Please Specify	

PRICE SCHEDULE

1	2	3	4	5	6	7	8
			Goods and related Services offered within Sri Lanka (in Sri Lankan Rupees)				
				A			
Line Item No.	Description of Goods or related services	Qty and unit	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Total Price Excluding VAT (Col 3x4)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 5 or 6+7)
	LOT :- JK/PROC/ICTequipment/06/08/2019						
01	UPS (650VA)	10					

Write the discounted price if any:

Signed:

Name: