

My No: JK/PROC/Toner/03/2020

Procurement Unit,
District Secretariat,
Jaffna
08-12-2020

Dear Sir/ Madam,

**Supply of Consumable Items for Electronic Items
(Toner, Ink, Ribbon)**

The District Secretariat, Jaffna calls quotation to purchase consumable items such as Toner, Ink, Ribbon for the electronic items being used in Jaffna District Secretariat and Divisional Secretariats in Jaffna District.

You are invited to submit your most competitive quotation for the supply of Consumable Items for Electronic Items (Toner, Ink, Ribbon) as per the Bidding Documents sent herewith.

The venders must annex following document with this bid

1. Manufacture's Authorization

Any other clarifications, feel free to contact: **Accountant (Procurement)**

Procurement Unit (Room No. 42

District Secretariat, Jaffna

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Chairman,
Department Procurement Committee,
District Secretariat,
Jaffna